

## **TORRANCE COUNTY**

**RESOLUTION # 2017- 13**

**Line Item Transfers**

**WHEREAS**, County Departments are requesting line item transfers within their budgeted funds in the FY 2016-17 Budget, and

**WHEREAS**, line item transfers within the same fund require authorization from the Torrance County Commission, and

**WHEREAS**, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

**NOW THEREFORE BE IT RESOLVED** by the Torrance County Commission.

**DONE** at Estancia, New Mexico, Torrance County this 22<sup>nd</sup> day of March 2017.

**TORRANCE COUNTY COMMISSION**

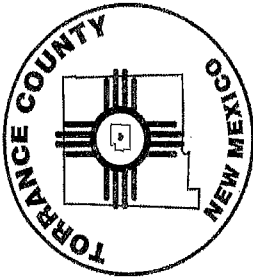


*James W. Frost*  
\_\_\_\_\_  
**James W. Frost, District 1**

*Julia DuCharme*  
\_\_\_\_\_  
**Julia DuCharme, District 2**

*[Signature]*  
\_\_\_\_\_  
**County Clerk**

*Javier E. Sanchez*  
\_\_\_\_\_  
**Javier E. Sanchez, District 3**



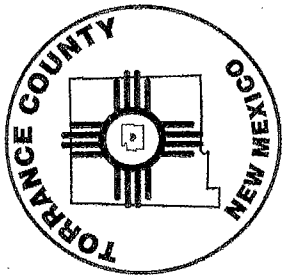
# Torrance County

Resolution 2017-\_\_\_\_\_

## Line Item Transfer Schedule A

Funding Source:		Transfer From:		Transfer To:		Total
Department	Source	Line Item	Description	Line Item	Description	Amount
Dist. 2 VFD	fire allotment	406 91 2 201	vehicle maint./repair	406 91 2 248	safety equipment	\$ 5,000.00
Dist. 3 VFD	fire allotment	408 91 2 236	uniforms	408 91 2 215	building maint./repair	\$ 500.00
Dist. 3 VFD	fire allotment	408 91 2 248	safety equip	408 91 2 201	vehicle maint. / repair	\$ 4,000.00
Dist. 4 VFD	fire allotment	409 91 2 248	safety equip	409 91 2 215	building maint./repair	\$ 4,000.00
Dist. 5 VFD	fire allotment	405 91 2 236	uniforms	405 91 2 248	safety equipment	\$ 3,000.00
Dist. 5 VFD	fire allotment	405 91 2 218	equipment maint./repair	405 91 2 248	safety equipment	\$ 1,000.00
Dist. 5 VFD	fire allotment	405 91 2 205	mileage/per diem	405 91 2 248	safety equipment	\$ 1,000.00
Dist. 5 VFD	fire allotment	405 91 2 202	vehicle fuel	405 91 2 248	safety equipment	\$ 8,000.00
Animal Serv	general	401 82 2 202	vehicle fuel	401 82 2 221	printing & publishing	\$ 1,400.00
Clerk	general	401 21 2 226	election boards	401 20 2 103	part time salaries	\$ 2,300.00
Clerk	general	401 21 2 226	election boards	401 21 2 272	professional services	\$ 1,200.00
Clerk	general	401 21 2 226	election boards	401 21 2 104	overtime	\$ 100.00
Clerk	general	401 21 2 103	part time salaries	401 21 2 272	professional services	\$ 1,200.00
Clerk	general	401 20 2 63	para matching	401 20 2 103	part time salaries	\$ 2,500.00
Clerk	Clerks equip. fund	612 20 2 218	equipment maint./repair	612 20 2 207	telecommunications	\$ 1,200.00
Civil Defense	comm./EMS tax	604 83 2 201	vehicle maint./repair	604 83 2 205	mileage & per diem	\$ 2,000.00
Maint.	general	401 15 2 238	grounds maint./improv	401 15 2 201	vehicle maint. / repair	\$ 200.00
Road	Road	402 60 2 256	road materials	402 60 2 618	CO/vehicles	\$ 5,925.00
Road	Road	402 60 2 256	road materials	402 61 2 221	publishing/printing	\$ 200.00
Road	Road	402 60 2 202	fuel	402 60 2 244	equip. maint.	\$ 5,000.00
Road	Road	402 60 2 256	road materials	402 60 2 244	equip. maint.	\$ 5,000.00
Prisoner Trans	jail fund	420 74 2 618	CO/vehicles	420 74 2 201	vehicle maint. / repair	\$ 9,645.00
Sheriff	general	401 50 2 202	vehicle fuel	401 50 2 219	office supplies	\$ 3,000.00
Sheriff	general	401 50 2 218	equipment maint./repair	401 50 2 201	vehicle maint. / repair	\$ 2,000.00
Sheriff	general	401 50 2 269	membership dues/fees	401 50 2 201	vehicle maint. / repair	\$ 1,000.00
Treasurer	general	401 30 2 201	vehicle maint./repair	401 30 2 221	printing & publishing	\$ 150.00
Treasurer	general	401 30 2 202	vehicle fuel	401 30 2 221	printing & publishing	\$ 100.00
Treasurer	general	401 30 2 203	maintenance contracts	401 30 2 221	printing & publishing	\$ 200.00
Treasurer	general	401 30 2 205	mileage/per diem	401 30 2 221	printing & publishing	\$ 850.00
Treasurer	general	401 30 2 207	telephone	401 30 2 221	printing & publishing	\$ 300.00
Treasurer	general	401 30 2 219	office supplies	401 30 2 221	printing & publishing	\$ 700.00

Treasurer	general	401	30	2	248	safety equip	401	30	2	221	printing & publishing	\$	225.00
Treasurer	general	401	30	2	266	training	401	30	2	221	printing & publishing	\$	500.00
TOTAL												\$	73,395.00



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

District 2 VFD

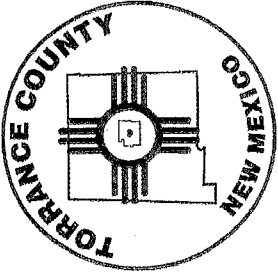
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
406-91-2201	Vehicle Maint/Repair	406-91-2248	Safety Equipment	\$ 5,000.00
Reason for Transfer:				
Need additional funds in Safety Equipment				

*Hanna Sanchez* 3.13.17

Date

Signature



**TORRANCE COUNTY**  
**Line Item Transfer Form**

Requesting Department: \_\_\_\_\_

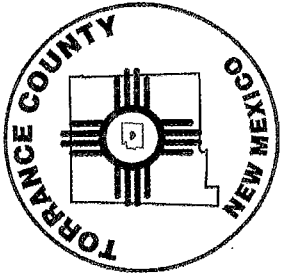
District 3 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
408-91-2236	Uniforms	408-91-2215	Building Maint/Repair	500.00

**Reason for Transfer:**  
Need additional funds in Building Maintenance/Repair

*Hanna Sanchez*  
Signature \_\_\_\_\_ 3.13.17 Date



# TORRANCE COUNTY

## Line Item Transfer Form

District 3 VFD

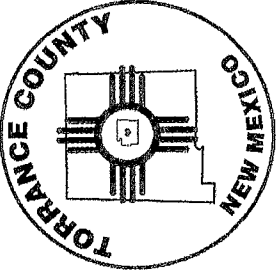
Requesting Department: \_\_\_\_\_

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	\$
408-91-2248	Safety Equipment	408-91-2201	Vehicle Maint/Repair	4,000.00
<b>Reason for Transfer:</b>				
Additional funds needed in Vehicle Maintenance/Repair				

*Hana Sanchez*  
Signature

3.8.17  
Date



## TORRANCE COUNTY

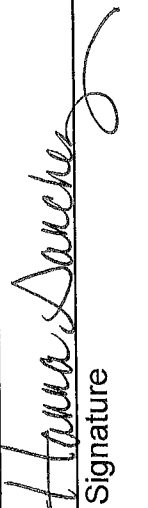
### Line Item Transfer Form

Requesting Department: \_\_\_\_\_

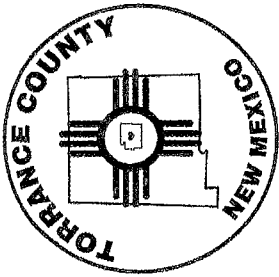
District 4 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
409-91-2248	Safety Equipment	409-91-2215	Building Maint/Repair	4,000.00
<b>Reason for Transfer:</b>				
Additional funds needed in Building Maintenance/Repair				


  
 Signature

3.6.17  
 Date



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

District 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

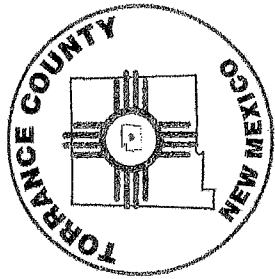
Transfer From:		Transfer To:			\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer	
405-91-2236	Uniforms	405-91-2248	Safety Equipment	\$ 3,000.00	
405-91-2218	Equipment Maint/Repair	405-91-2248	Safety Equipment	\$ 1,000.00	
405-91-2205	Mileage/ Per Diem	405-91-2248	Safety Equipment	\$ 1,000.00	
405-91-2202	Vehicle Fuel	405-91-2248	Safety Equipment	\$ 8,000.00	
<b>Reason for Transfer:</b>					
Additional funds needed for Safety Equipment					

3.13.17

Date

Signature





# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

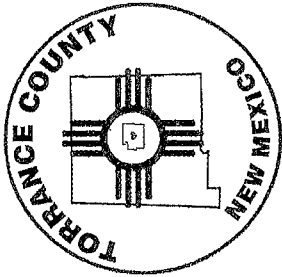
Animal Services

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-82-2202	Vehicle Fuel	401-82-2221	Printing & Publishing	\$1,400.00
<b>Reason for Transfer:</b>				
We need to replace the front sign and get the vehicles properly detailed for animal control and do not currently have enough money in the line item.				

*Quattro Mead*  
Signature

3/13/17  
/Date



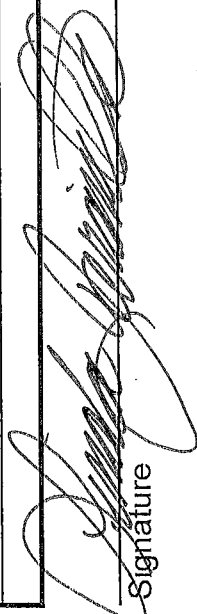
# TORRANCE COUNTY Line Item Transfer Form

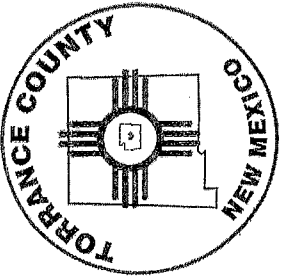
Requesting Department: \_\_\_\_\_ Clerk \_\_\_\_\_

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-21-2226	ELECTION BOARDS	401-20-2103	Part Time Salaries	\$2,900.00
401-21-2226	ELECTION BOARDS	401-21-2272	Professional Services	1,200.00
401-21-2226	ELECTION BOARDS	401-21-2104	Overtime	1,000.00
401-21-2103	PART TIME SALARIES	401-21-2272	Professional Services	1,200.00
401-20-2063	PERA MATCHING	401-20-2103	Part Time Salaries	2,500.00
612-20-2218	EQUIPMENT MAINTENANCE	612-20-2207	Telecommunications	1,200.00

**Reason for Transfer:**  
 Transferring within my budgets to balance line item deficits and to accommodate the need for more part-time hours.

  
 Signature \_\_\_\_\_ Date 3/13/17



**TORRANCE COUNTY**  
**Line Item Transfer Form**

Requesting Department:

Civil Defense

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
604-83-2201	Vehicle Maintenance/Repair	604-83-2205	Mileage & Per Diem	2,000.00

Reason for Transfer:

Transfer: Attending future conferences and need to have money for per diem.

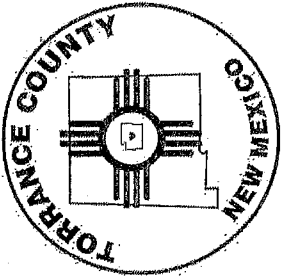
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature

Date 3/6/2017



# TORRANCE COUNTY Line Item Transfer Form

7

Requesting Department: \_\_\_\_\_

Maint.

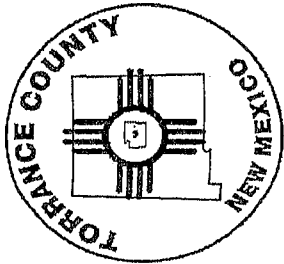
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-15-2238	Grounds Maint./Improvements	401-15-2201	Vehicle Maint./repair	\$200.00
Tires for service truck				

*[Signature]*

Signature

Date: 3/9/2017



# TORRANCE COUNTY Line Item Transfer Form

*ROAD*

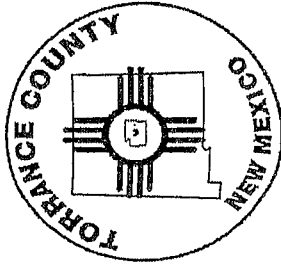
Requesting Department: \_\_\_\_\_

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
4772000000	Road Materials	402002018	CO Vehicle	59755.00
Reason for Transfer:		No purchase of vehicles for Road Dept Employees		

\_\_\_\_\_  
 Signature

3-20-17  
 Date



## TORRANCE COUNTY Line Item Transfer Form

ROAD

Requesting Department: \_\_\_\_\_

My department hereby requests that the following line item transfer(s) be made to the budget:

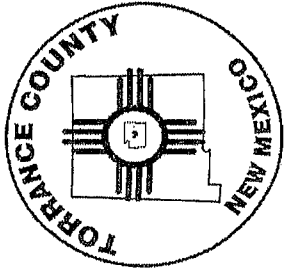
Transfer From:		Transfer To:		Amount of Transfer	\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description		
402612221	Road materials	402612221	publishing/printing	\$ 200.00	
<b>Reason for Transfer:</b>					
To run advertisements for BidsonforStateprojects					

Misha M. Chavez

3/6/17

Signature

Date



# TORRANCE COUNTY

## Line Item Transfer Form

ROAD

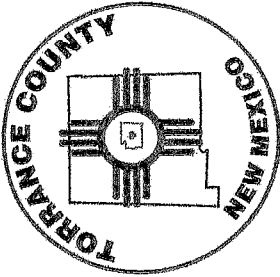
Requesting Department: \_\_\_\_\_

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
40260 2202	Fuel	40260 2244	Equipment main	5000.00
40260 2256	Road material	40260 2244	Equipment main	5000.00
Reason for Transfer: go down line item for purchases				

Signature: Mike Melchior

Date: 3/2/17



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: Prisoner Transport

My department hereby requests that the following line item transfer(s) be made to the budget:

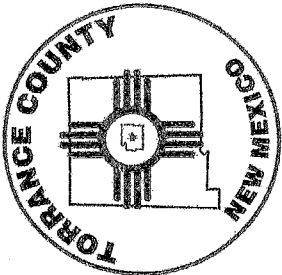
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
420-74-2618	CO/Vehicles	420-74-2201	Vehicle Maint/Repair	\$ 9,645.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason for Transfer:**  
 Transfer to cover pending costs to close out fiscal year.

*Stephanee No*  
 Signature

*8/1/19*  
 Date





# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: \_\_\_\_\_

Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

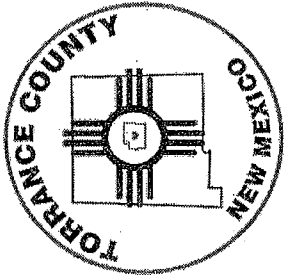
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-2202	Vehicle Fuel	401-50-2219	Office Supplies	\$ 3,000.00
401-50-2218	Equipment Maint./Repair	401-50-2201	Vehicle Maint./Repair	\$ 2,000.00
401-50-2269	Membership Dues/Fees	401-50-2201	Vehicle Maint./Repair	\$ 1,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason for Transfer:**

Transfer to cover cost of pending orders to finish fiscal year and to cover negative balance line items.

Signature: *Stephanie NAO*

Date: *3/1/17*



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: \_\_\_\_\_

Treasurer

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-30-2201	Vehicle Maintenance/Repair	401-30-2221	Printing/Publishing	\$ 150.00
401-30-2202	Vehicle Fuel	401-30-2221	Printing/Publishing	\$ 100.00
401-30-2203	Maintenance Contracts	401-30-2221	Printing/Publishing	\$ 200.00
401-30-2205	Mileage/Per Diem	401-30-2221	Printing/Publishing	\$ 850.00
401-30-2207	Telephone	401-30-2221	Printing/Publishing	\$ 300.00
401-30-2219	Office Supplies	401-30-2221	Printing/Publishing	\$ 700.00
401-30-2248	Safety Equipment	401-30-2221	Printing/Publishing	\$ 225.00
401-30-2266	Training	401-30-2221	Printing/Publishing	\$ 500.00
<b>Reason for Transfer:</b>				
Transferring money to additional printing costs.				

Signature: *Mary Sedillo*

Date: 3-13-17